



## **Healthy Active Calne Community Area (HACCA) –**

**Proposed Terms of Reference ...** these will be reviewed by the group annually.

Prepared for the group by: Olga Tuffery - Chair of the HACCA, Fiona Cameron - local volunteer and Jane Vaughan - Community Engagement Manager, Wiltshire Council.

### **OBJECTIVE:**

**To reduce the impact of poverty upon the life chances of local people through improving:**

**Skills  
Health  
Housing and Environment  
Access to Information**

### **The Group:**

**Chair:** Dr Olga Tuffery

**Secretary:** currently vacant

**Treasurer:** currently vacant

### **Other members:**

- Fiona Campbell – local volunteer
- Georgina Knappe – Calne Children's Centre
- Patrick Donlan – local volunteer
- Anne Hayward – local volunteer
- Bradley, Helen – Community Youth Officer (Wiltshire Council)
- Catherine Maxwell – Anybody Can Cook
- Debbie Dunsford – local volunteer
- Marie Wykes – local volunteer (Launch to Learning)
- Sarah Mills - Health Trainer (Wiltshire Council)
- Sarah Hopkins – Anybody Can Cook
- Wendy Crunden – local volunteer

In addition the Project group may choose to co-opt others onto the group on a permanent or temporary basis in order to further the aims and objectives.

### **Linking to the Area Board:**

The Chair or their representative will report back to each Area Board.

### **The Action Plan and Reporting:**

The group shall present an action plan and a regular progress report to the Area Board.

### **Dissolution**

The HACCA will continue to meet until all objectives are met or members of the group agree that the HACCA is no longer viable, at which point it will be dissolved.

*(The Terms of Reference for this project, as set out above, were agreed at the HACCA group meeting held on 26<sup>th</sup> May 2016 and were noted by the Calne Area Board on 31<sup>st</sup> May 2016).*